

Jim Doyle  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



Donsia Strong Hill  
Secretary

1400 E Washington Ave  
PO Box 8935  
Madison WI 53708-8935  
Email: web@drl.state.wi.us  
Voice: 608-266-2112  
FAX: 608-267-0644  
TTY: 608-267-2416

**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPY,  
PROFESSIONAL COUNSELORS AND SOCIAL WORK  
Room 180, 1400 E. Washington Avenue, Madison WI  
Contact: Kimberly Nania (608-267-7223)  
March 3, 2004  
8:30 AM**

**CLOSED SESSION – Screening Committee – Screen Informal Complaints – Division of Enforcement Staff and Board Members**

**9:00 AM**

**OPEN SESSION - CALL TO ORDER – ROLL CALL**

Approval of Agenda

Administrative Report

A. Approval of Minutes of January 14, 2003

Presentation of Proposed Stipulations - Anne V. Ehrmentraut, CSW (02 SOC 016)

Susan L. Aleckson, CSW (03 SOC 054)

Christina M. Hubert, TCSW (03 SOC 045)

Susan P. Huycke, LCSW (00 SOC 042)

Presentation of Proposed Stipulations that May Be Signed after Mailing of Agenda

B. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

C. Assembly Bill: AB 693 and Senate Version: SB 401 Regarding Qualifications for Clinical Social Workers

D. Define the Meaning of Five Years Post-Master v.s. Post-Licensure

E. Additional Record Keeping Language from the Psychology Board

F. Draft Language for AODA Rule

G. Hearing on Denial of Application – Joni Delwiche **11:00AM**

H. Hearing on Denial of Application - Liza Spofford **11:30 AM**

I. Personal Appearance, Application Review – Mary Griff **12:00 (Noon)**

Psychopathology for Clinical Social Work Concentration

J. Review Copy of the Department of Revenue Notification to Credential Holders that Deny Renewal of Licensure and Discuss Procedures Involved

Set Standards for Intern Training Certificate

K. Social Work Training Certificate (SWTC) List Update

L. Correspondence: Michael Gaffney Regarding the Social Work Certificate

Memorandum of Understanding

Screening Panel Report

Speaking Engagement Requests

M. Informational Items

➤ Letter from Gayle Held

Consulting with Legal Counsel

Visitor Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am**

Impaired Professionals Procedure (IPP)

Monitoring

Deliberation on Other Monitoring Cases Received after Mailing of the Agenda

N. Deliberation Regarding Hearing on Denial of Application – Joni Delwiche

O. Deliberation Regarding Hearing on Denial of Application - Liza Spofford

P. Deliberation Regarding Personal Appearance, Application Review – Mary Griff

Q. Deliberation of Proposed Stipulation and Final Decision and Order – Anne V. Ehrmentraut, CSW (02 SOC 016)

R. Deliberation of Proposed Stipulation and Final Decision and Order – Susan L. Aleckson, CSW (03 SOC 054)

S. Deliberation of Proposed Stipulation and Final Decision and Order – Christina M. Hubert, TCSW (03 SOC 045)

T. Deliberation of Proposed Stipulation and Final Decision and Order – Susan P. Huycke, LCSW (00 SOC 042)

Deliberation of Proposed Stipulations that May be Signed after Mailing of Agenda

Deliberation of Proposed Administrative Warnings Received after Mailing of Agenda

DMS IV, Questions to Be Added

Review of Inquiries Received by Legal Counsel

Division of Enforcement – Case Status Report

Consulting with Legal Counsel

## **RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

Approval of Applications Reviewed with Jan Neitzel

DOE – Signature Collection

Other Section Business

### **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.